

SUBJECT: Target Identification, Obtaining Operations Approval, and Reporting

EFFECTIVE DATE: August 27, 1986

I. Target:

- A. A T.C.S.U. target is defined as any person, group, organization, business, residence, building, or location within the venue of the T.C.S.U., which is involved or suspected, of being involved in criminal activity.

II. Operation:

- A. A T.C.S.U. operation is defined as any action taken relative to a target including investigations, collection of intelligence information, pursuit, apprehension, and/or prosecution of those involved in criminal activity.

- B. There are two types of T.C.S.U. operations: 1) those requiring the Board of Directors approval; and 2) those requiring only Supervisory level approval.

1. Operations which may have an unusual impact upon the community; or which require a long-term commitment of time, money, or other resources; or which are unusually hazardous; or which are inherently unique, shall not be implemented by agents without the approval of the Board of Directors.

a) A Supervisor of an agency wishing to initiate this sort of operation shall complete a target proposal form and submit same to the Miami Valley Communication Council office at least 24 hours prior to the Board of Directors monthly meeting.

b) When it is not practical to wait for the next monthly meeting to occur, an agent wishing to initiate an operation should prepare and submit the target proposal form to his Chief. The Chief of the initiating agency shall then contact all other available members of the Board of Directors and obtain a quorum approval prior to beginning the operation.

2. Operations requiring only supervisory level approvals are those which generally involve routine matters.

a) A member supervisory agent shall initiate a routine T.C.S.U. operation, by contacting any other member's supervisory agent.

- b) If the proposed operation is to occur in the initiating agent's city, it will become a T.C.S.U. sanctioned operation at the time any other supervising agent agrees to assist in any manner.
- c) If the proposed operation is to occur entirely, or in part, in any other member city other than the initiating agent's city, it will become a sanctioned T.C.S.U. operation at any time the other affected supervising agents agree to become involved. Said involvement may be limited to giving permission for the operation to occur and does not necessarily involve actual participation or the lending of resources.
- d) In the latter case, any affected supervisory agent may disallow the operation to occur in his city. Additionally, the affected supervisory agent shall be in absolute and complete control of all or any part of a sanctioned operation occurring in his city if participating.

III. Reporting:

- A. An initiating agent shall obtain an operation number from the Miami Valley Communication Council office. In the cases of routine operations, this number shall be obtained no later than the end of the next working day following the initiation of the operation.
- B. An initiating agent shall file a written report as soon as possible at the conclusion of an operation on the form provided by the Board of Directors.
- C. In the event an operation is not completed at the end of 30 days, the initiating agent shall be responsible for submitting a written status report on the form provided by the Board of Directors. This report shall be included in the minutes of the Board of Directors' meetings.

This Procedure supersedes Procedure Number 2, dated 05/01/85 and Procedure Number 3, dated 05/01/85.

Revised: August 2006

Director Charles J. Gift